

## Project Objective:

Construct an easy-to-use database to track the sports and participants inside the BREC organization within the fall semester of 2013 at a cost not to exceed \$11,000.

## Deliverables:

- Ten operational computers with necessary software installed.
- Effective database complete with switchboard, forms, and reports.
- BREC employee training.
- Operational backup hard drive connected to the existing office network.
- Standing operating procedures for the employees to follow.

## Milestones:

1. Finalized design—September 30
2. Hardware and software delivered—October 18
3. Database constructed and operational—November 5
4. Operational employees trained—November 26

## Technical Requirements:

1. Ten Dell Optiplex 3010 workstations equipped with monitors and required operational peripherals.
2. Ten licenses for Microsoft Office Professional 2013.
3. One networkable storage drive.
4. Operational data network with eleven available ports on a nearby switch.

## Limits and Exclusions:

1. The database will be constructed to the specifications of the finalized design.
2. BREC is responsible for any future maintenance on the hardware and database.
3. BREC is liable for any failures after the project completion.
4. Construction and training limited to Monday through Friday, 8:00 A.M. to 5:00 P.M.
5. BREC Management must approve of any procedure put in place by students.

## Customer Review:

BREC Management